

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL
EXECUTIVE COMMITTEE**

DRAFT MEETING MINUTES

DATE: September 13, 2018

LOCATION: Salem Civic Center, Parlor C

Members Present

Steve Simon, President
Dale Wagoner, Vice President
Rob Logan, Exec. Director (non-voting)
Joe Trigg, Secretary
Joe Coyle, Treasurer
Mike Jefferson
Valerie Tweedie

Staff Present

Guests Present

TO ORDER

President Steve Simon called this regular meeting of the Board of Directors to order at 1:30 PM.

The executive director reviewed the proposed agenda for the board of directors meeting to be held immediately following the executive committee meeting.

The following items from the board agenda were discussed in preparation for the board meeting:

Progress on protocols – Dr. Stanley had advised the executive director that the “advanced practice” section of the protocols would not be ready to go to public comment until mid-December. There was further discussion on the comments received to date on the current draft of the basic protocols. Many providers had commented that they were uncomfortable with the layout and simplicity of the draft. A summary of the comments received will be included with the minutes of the board meeting. It was decided that Steve Simon and one or two others would meet with Dr. Lane, the Regional Medical Director to discuss.

Changes to the council’s 403(b) Thrift plan were discussed. The board had approved changing the vesting requirement to “immediate” at the last meeting, held in June. The resolution authorizing that amendment would be acted upon by the full board at today’s meeting.

A major re-write to the council's Employee Handbook by our HR consultant. Draft 3 had been provided to the executive committee earlier in the week. Discussion took place, and several revisions were recommended by members of the executive committee. The matter will be presented to the full board for consideration at today's meeting.

Discussion on the 2019 awards program was held. It was decided to offer an option to the full board whereby awards would be announced, probably in late May or early June, and then a smaller reception would be held for the winners, families, agency officials, etc. The executive director advised the committee that this would likely require approval from OEMS, as it might deviate from provisions of our contract with VDH/OEMS.

Joe Trigg discussed his involvement with the regional RSAF reviews, in light of his recent appointment to FARC. It was decided to appoint two alternate members to serve on the regional RSAF review committee, and to allow Joe Trigg to recuse himself at his discretion.

Being no further business, the meeting was adjourned at 2:10 PM.

/s Robert Logan, Executive Director



Attendance Roster

Meeting Title: Western Virginia Emergency Medical Services Council / Executive Committee	Meeting Date: September 20, 2018
Meeting Location: Salem Civic Center, Parlor C	

Board Members	Agency Affiliation	Email Address	Signature	In Person	Phone
1. Rob Legan	Staff	logan@vaems.org	<i>[Signature]</i>	✓	
2. Michael Jefferson	Boyle Fire	jeffm@boyleva.gov	<i>[Signature]</i>	✓	
3. Stephen Simon	REFD	ssimon@seanbecountyva.gov	<i>[Signature]</i>	✓	
4. L. Joseph Trigg	Pulaski County	jtrigg@pulaskicounty.org	<i>[Signature]</i>	✓	
5. DALE WAGONER	PD-12	dwagoner@co.henry.va.us	<i>[Signature]</i>	✓	
6. Joe Coyle	Christiansburg Rescue	jcoyle@christiansburg.org	<i>[Signature]</i>	✓	
7. Valerie Tweedie	Christiansburg 4th	vtweedie@christiansburg.org	<i>[Signature]</i>	✓	
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