

**WESTERN VIRGINIA EMS COUNCIL, INC.
BOARD OF DIRECTORS
Meeting 6:00
October 19, 2006
Cave Spring Rescue Squad
Roanoke VA**

AGENDA PACKET

1. Call to Order
2. Introduction of Guests
3. Secretary's Report
 - a. Approval of Minutes
 - b. Treasurer's Report
4. Standing Committee Reports
 - a. Executive Committee
 - b. Medical Direction Committee
 - c. Allied Resources Committee and Pharmacy Committees
 - d. Near Southwest Preparedness Alliance (NSPA)
5. EMS Advisory Board
 - a. Recent and Upcoming Meetings
6. EMS Financial Assistance
 - a. Report on Current Cycle Reviews
7. New Business
8. President's Report
9. Executive Director's Report
10. Staff Reports
11. Other Matters
12. Adjourn

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL
BOARD OF DIRECTORS**

DRAFT MEETING MINUTES

DATE: July 20, 2006

LOCATION: Western Virginia EMS Council Office
1944 Peters Creek Road, Roanoke

Directors Present

John Beach	Clarence Monday
Tim Duffer	Ryan Muterspaugh
Sindy Fain	Morris Reece
Carey Harveycutter	Stephen Simon
David Hoback	Joe Trigg
Tommy Hunter	Dale Wagoner
Greg Hutchins	Ford Wirt
Bob Lloyd	Doug Young
Robert Logan	

Staff Present

Kester Dingus
Debbie Akers
Carl Rochelle
Mike Garnett
Alan Brie
Wendy Warren

To Order: President Ford Wirt called this regular meeting of the Board of Directors to order at 6:00 PM, following our open house. Ford commended the staff for the reception and for completing the move to our new offices.

SECRETARY'S REPORT: Ford presented minutes of the last meeting as distributed. John Beach moved approval of the minutes as mailed. Carey Harveycutter seconded.
Motion CARRIED.

TREASURER'S REPORT: Carey Harveycutter presented the unaudited treasurer's report for the last quarter of fiscal year 2006. He noted that the year ended with a significant surplus, even after performing some additional improvements to the new building. He recommended that we repay our endowment \$20,000 of the surplus, and that we pay \$50,000 on the principle of our \$250,000 loan.

David Hoback moved to receive the report and to transfer \$20,000 of the surplus to our endowment and to pay \$50,000 toward the principle of the loan on our building. Steve Simon seconded. **Motion CARRIED.**

The Executive Director reported that our contract proposal for FY 07 funding has been approved by OEMS. We were funded for a total of about \$390,000, or some \$18,000 more than reflected in the budget. This is a good contract, but will require a great deal of work to meet new deliverable requirements.

EXECUTIVE COMMITTEE: No report.

MEDICAL DIRECTION COMMITTEE: Debbie Akers reported that our new protocol manual has been sent to the printer. Thirty rollouts have been scheduled. She expressed her appreciation for Dr. Charles Lane's involvement in the entire protocol process.

COMMUNICATIONS AND TRANSPORTATION COMMITTEE:
This committee has not met since the last board meeting.

PERSONNEL AND TRAINING COMMITTEE:

Debbie Akers reported for the Committee. The committee has not met since the board's last meeting. She reported that the OEMS Professional Development Committee had approved four pilot programs for competency-based EMT-B education. One of those pilots will be conducted locally (through the Roanoke Regional Fire-EMS Training Center, in conjunction with Virginia Western Community College).

PHARMACY COMMITTEE: Debbie Akers reported for the committee. The committee met on July 11 with 75% of the hospital pharmacies represented. The committee formulated plans to implement the STAT drug boxes across the region. This will be accomplished in conjunction with the rollout of the new protocols.

ALLIED RESOURCES COMMITTEE:

Morris Reece reported that this committee met on June 16 and considered the revised Trauma Triage Plan and revised Regional Restocking Agreements. Minutes will be posted at a later date.

NSPA: Morris Reece reported for the Near Southwest Preparedness Alliance. The Alliance met today. He mentioned upcoming drills, the NSPA "STIP" program (Stabilization and Treatment in Place), and the upcoming national "Foul Play" drill scheduled for this coming autumn.

EMS ADVISORY BOARD: Morris Reece reported for the Advisory Board. A written report is attached to these minutes. The next meeting is set for August 4 in Richmond.

EMS FINANCIAL ASSISTANCE: Ford reported that OEMS awards for the July 1 cycle have been announced. A report is attached. A total of \$643,298 was awarded to projects in our region, for 19% of the total awards

NEW BUSINESS: Debbie Akers reported that the state Medical Direction Committee had recommended no further RSAF funding for the "Auto-Pulse" devices pending further evaluation of effectiveness.

PRESIDENT'S REPORT: The President reported 54% percent of the Board in attendance. He congratulated the board for its participation, as vacations and summer obligations so often interfere with our July board meeting.

EXECUTIVE DIRECTOR'S REPORT: no report

STAFF REPORTS: none

OTHER BUSINESS: Steve Simon thanked the staff for presenting a successful awards program, and for their diligence and success in bringing the purchase and renovations of our new facility to fruition.

Being no further business, the meeting was adjourned at 6:25 PM.

Robert H. Logan
Executive Director

EMS ADVISORY BOARD REPORT – October 2006

The Office of EMS did not receive the entire 3.4 million dollars allocated to it from the \$-for-Life program this year. Half of the 3.4 million dollars was transferred back out to General Funds. In FY08 the Office of EMS should receive the entire 3.4 million dollars. \$1,045,000 of the Four-for-Life funds will be transferred to the Virginia State Police Med-flight Operations. Currently these funds now come from the Rescue Squad Assistance Fund Grant program.

A Request For Proposal for a comprehensive review and analysis of the Regional EMS Council structure and system within the Commonwealth has been developed and will proceed forward.

The Advisory Board Awards Committee met in September to select category winners, who will be announced at the Symposium in Norfolk. The dates of the Symposium are November 8-12. The keynote speaker at the EMS Awards banquet on Saturday night will be Randy Mantooth who played Johnny Gage on the television show *Emergency*.

The first draft of the Communications Directory is being edited and modified. It is anticipated that a final print and media product should be available within the next several months.

A VHF High Band Initiative Plan is under development that would provide every licensed EMS vehicle in the state with a VHF High Band portable radio if one does not currently exist. The portables would become the property of the agency, which would be responsible for upkeep expenses. Additionally, a recommendation has been made to the Regulations and Policy Committee that regulations should state that licensed EMS vehicles are required to comply with the Virginia Interoperability Plan.

Several events are upcoming that involve OEMS and regional Emergency Preparedness and Response teams in cooperative efforts. These include the move of the hospital in Williamsburg, the anniversary of the Victory of Yorktown, and the 400th Jamestown Anniversary in May of 2007.

EMS for Children program will be moving to the Office of EMS effective March 1, 2007.

OEMS executive Director Gary Brown received the 2006 National Heroes Award for a State Policymaker of Distinction at the 2006 EMSC Federal Grantee meeting in Washington, DC for his dedication to EMS for Children.

Mandated reporting for expected cases of child abuse neglect for EMS personnel is currently under study. This initiative was submitted in the last General Assembly and is expected to be brought up again this year. The Finance, Legislation and Planning Committee has yet to adopt a position to recommend to the Advisory board. Both Rob Logan and I sit on this Committee.

The state Medevac Committee continues to work on Best Practices for Air Medical programs. Among the concerns being addressed include multiple aircraft response, safety issues, and communications between flight and ground crews. The concept of an Air Medical Authority is being reviewed as well.

The Medical Direction Committee has accepted a recommendation from the Professional Development Committee that an EMT-B using a 2005 AHA compliant AED initiate transfer as soon as feasible after three analyses by the AED. This Committee also recommended that the Auto Pulse Device for CPR be graded as a 5 when being considered for a RSAF grant .

Discussion continues on the impact of the National Scope of Practice certification levels. The sub-committee chaired by Dr. Gilbert met earlier in the year and will meet again before making formal recommendations.

A letter was received by OEMS expressing interest on behalf of four agencies (Prince Williams, J. Sergeants Reynolds; Tidewater Community College – VA Beach Campus; and Roanoke Valley Regional Fire Training Center) to pilot EMT-B classes using competency based measures as well as some non-EMT instructor faculty when training EMT-Bs. These pilot programs have been approved.

The State Ambulance Contract was due to be completed in September but there are some issues that still need to be resolved regarding the vendor. Singer Associates, the Type I vendor, has approached the Department of General Services for a price increase as a result of a price increase with the chassis of this vehicle. The Department of General Services has declined to allow this price increase request. There has also been a separation between the supplier and the dealership that sells the Type II and Type III ambulances. Singer Associates will probably not be renewing their contract and OEMS will potentially have to find a new vendor(s) for Type II and Type III. The Office of EMS expects that the ambulance contract will have to be subsequently be rebid.

The Office of EMS, through the Trauma System Management and Oversight Committee and in cooperation with the Hospital Emergency Management Committee, is developing a Traumatic Injury Cooperative Program. The purpose of this program is to train non-designated trauma centers how to handle greater numbers of traumatic injuries and burns in times of disaster or mass casualties .

The Enhanced Performance Improvement Oversight Committee has been formed. The committee is in the process of designing templates and other types of measures to assist the local EMS councils with measuring and improving the quality of compliance with the Trauma Triage Guidelines.

The General Assembly has approved additional revenue for the State Trauma Fund . This fund is administered by the Office of EMS and distributed to designated Centers on a quarterly basis.

Morris Reece