

**Virginia Office of EMS Subcontractor Deliverables Review Form**

**Subcontractor Agency:** Western Virginia EMS Council

**Contract Quarter:** Fourth Quarter FY 2012 Contract

Contract Deliverable	Meets Deliverable	Comments
<b>Section III A – Regional Infrastructure</b>		
<b>Position Vacancy</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	No vacancies reported.
<b>Documentation &amp; Reporting</b>		
Quarterly Report	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Posted to LN
Minutes of Board Meeting	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Posted to LN
Minutes of Subcommittee Meetings	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Posted to LN
Quarterly Financial Statements	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Posted to LN
<b>Fees For Service</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
<b>State Committee Responsibilities</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
<b>Section III B – Regional Medical Direction</b>		
<b>Regional Medical Protocols</b>		
Documented review/revision by Board/Cmte.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
Posted to Council website	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
Notification/Distribution of Protocols	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
Submitted to OEMS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Submitted previously.
<b>Section III C – Regional Planning</b>		
<b>Regional Hospital Diversion Plan (All Items)</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report/LN
<b>Medical Surge Capacity Plan Template</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
<b>Pandemic &amp; Continuity of Operations Planning</b>		
Proof of assistance to agencies related to pandemic planning, conduit of information related to pandemic event.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
<b>Section III D – Regional Coordination</b>		
<b>Regional Information &amp; Referral</b>		
Proof of assistance regarding EMS issues.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
Maintain an interactive website	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
<b>Regional PI Program</b>		
Agenda/Mins/Rosters of PI Mtgs.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Posted to LN
Technical Asst. Provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
<b>Regional Trauma Program</b>		
Agenda/Mins/Rosters of RTC Mtgs.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Posted to LN
Technical Asst. Provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Reported in Quarterly Report
<b>CISM Statistical Report</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Submitted via e-mail.
<b>Section III E – BLS CTS Administration</b>		
<b>No contract requirements for 4th quarter.</b>		
<b>Section III F – Regional Category 1 CE Program</b>		
<b>No contract requirements for 4th quarter.</b>		