

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL  
EXECUTIVE COMMITTEE**

**DRAFT MEETING MINUTES**

**DATE:** October 17, 2012

**LOCATION:** Franklin County Government Complex – Rocky Mount

**Directors Present**

Ford Wirt  
Carey Harveycutter  
Joe Trigg  
Dale Wagoner  
Steve Simon  
Jim Cady  
Rob Logan

**Staff Present**

Gene Dalton  
Charles Berger  
Mike Garnett

**Guests Present**

Billy Altman, Chair of FARC  
Amanda Davis, Grants Coordinator, OEMS

**TO ORDER:**

President Ford Wirt called this regular meeting of the Executive Committee to order at 2:00 PM.

The Executive Director presented a revised proposal for restructuring committees, subcommittees and work groups. After discussion, the President instructed the Executive Director to prepare the necessary bylaw amendments to enact these changes for consideration by the board at its December meeting.

The Executive Committee reviewed a proposal from Vice President Steve Eanes to establish a special annual award in recognition of Benny Summerlin, former WVEMS board of directors member and president. The award would be a lifetime achievement award to honor someone who demonstrated a life-long commitment to public service such as that demonstrated by Benny Summerlin. After discussion, it was recommended that the minimum number of years of demonstrated public service be set at 25, and that the nominee be required to have been affiliated with an EMS agency within the WVEMS region. The Executive Committee recommends establishment of this annual award to the board, for consideration at its December meeting.

The Committee then held RSAF grant reviews. In total, 15 grant applicants were heard. Comments were recorded and grades were assigned to be forwarded to OEMS. At the conclusion of the meeting, the top three grant priorities were established as follows:

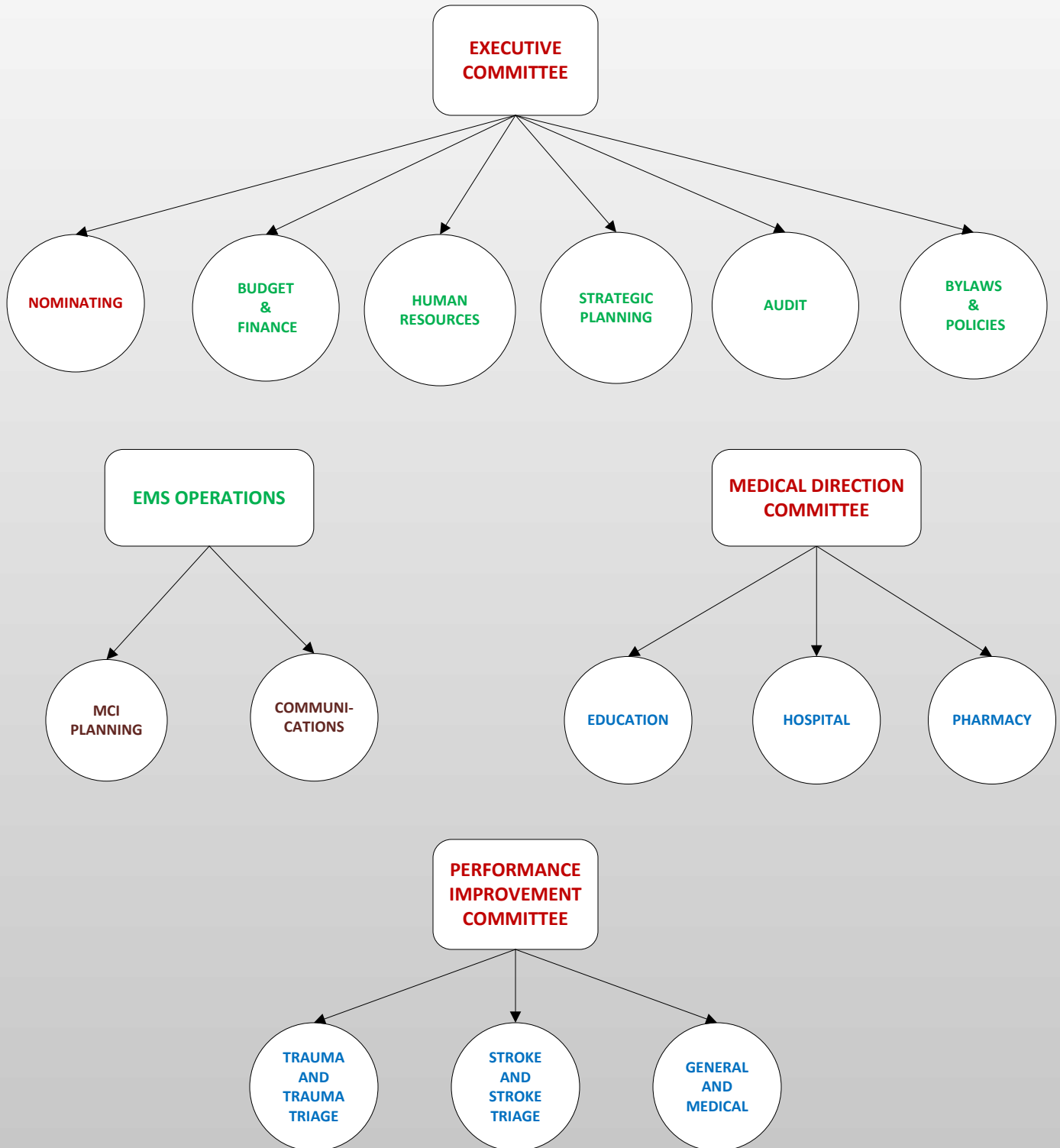
- 1 Roanoke County Fire & Rescue - Type I ambulance (WV-C03/12-12)
- 2 Martinsville Fire & EMS - Qty 2 Physio Lifepak 15 (PI-C01/12-12)
- 3 Craig County Emergency Services - Qty 15 Portable radios (WV-C02/12-12)

Being no further business, the meeting was adjourned at 5:45 PM.

/s Robert Logan, Executive Director

# PROPOSED WVEMS COMMITTEE STRUCTURE

September 13, 2012



COMMITTEE  
FUNCTION  
TASK FORCE  
SUBCOMMITTEE

## **Benny Summerlin Award of Excellence in Local Government**

The Summerlin Award of Excellence is awarded by the Western Virginia EMS Council Executive Committee to recognize outstanding contributions to local government by current or former EMS providers.

Benny Summerlin dedicated his life to serving citizens in the community where he lived. As a young teenager in 1973, he began serving as a volunteer junior member of Martinsville – Henry County Rescue Squad and he continued serving his community until his passing at age 53.

Some of his major contributions or positions to the community are:

- Henry County Deputy Sheriff – 1981
- Captain - Martinsville – Henry County Rescue
- World Champion EMT – 3 years
- Director of Public Safety – Henry County – 1985
- President and founding member- Axton Life Saving Crew
- Director of Operations – Henry County - 1992
- Deputy County Administrator – Henry County - 1996
- County Administrator – Henry County – 2002

In 2002, Summerlin received a master's degree in public administration and policy from Virginia Tech. He was a member of the International City/County Management Association (ICMA), Virginia Local Government Management Association (VLGMA) and American Society of Public Administration (ASPA). Previously, Summerlin had served many positions with the Virginia Association of Volunteer Rescue Squads (VAVRS), Virginia Emergency Management Association (VEMA), Western Virginia EMS Council (WVEMS), Virginia EMS Advisory Board, and many other local and State committees.

In 2009, Summerlin received the Fred Herring Award from the Chamber's Partnership for Economic Growth (CPEG). The award recognizes a "person who has given unselfishly to the community through their volunteerism and dedication to the economic growth of Martinsville-Henry County,"

Benny Summerlin's dedication and service to EMS alone is an exemplary standard for one to strive to reach. This award seeks to honor those EMS providers that lead the community in which they live through excellent service in other areas of local government. The recipient of this award must have met the following minimum standards of service.

- 30 years of service to the community (volunteer and/or career).
- Must have been an EMS provider in good standing.
- Must have served as a leader in another division (other than EMS) of local government.
- Must set the example of ethical and professional service to a local community.

This award will be considered during the annual awards process for WVEMS Council. The selection of the recipient will be done by the Executive Committee of the WVEMS Board from nominations received.

The purpose of this award of excellence is to recognize achievements and service to communities beyond the field of EMS. This award emphasizes the value EMS provides communities through its development of community leaders. The life of Benny Summerlin is a testament of the role EMS has in preparing the leaders of our communities.

# January 2013 RSAF Grant Award Application Review Schedule

Agency	Contact	Phone	Application #	Requested Item
2:30 Martinsville Fire & EMS	Kris Shrader	540-263-1057	N PI-C01/12-12	2- LifePak 15
2:40 Blairs Fire & Rescue	Tim Duffer	540-489-8091	N PI-C04/12-12	Rechassis Type I Ambulance, Philips MRX 12 Lead, AED Defib
3:00 Roanoke Fire-EMS	David Bishop	540-853-5854	N WV-C04/12-12	Type III Ambulance, Mechanical CPR Device
3:10 Tunstall Fire & Rescue	Bob Thurman	434-251-0481	N PI-C07/12-12	2-Zoll X-Series Monitors
3:20 Vinton First Aid Crew	Tom Philpott	540-765-7916	N WV-C01/12-12	Power Stretcher
3:30 Roanoke County Fire & Rescue	Bill Duff	540-777-8726	N WV-C03/12-12	Type I Ambulance, Rescue 42 Strut set
3:40 Virginia Tech Rescue	Ryan Steves	540-605-6111	N NR-C02/12-12	4-Repeaters & Infrastructure
3:50 640 Community Rescue Squad	John Farson	540-251-3022	N PI-C06/12-12	Type I Ambulance
<b>4:00 BREAK</b>				
4:15 Botetourt County Emergency Services	Jason Ferguson	540-473-8329	N WV-C06/12-12	Swift Water Rescue Boat & equip, Type I Ambulance
4:30 County of Craig	Jim Cady		N WV-C02/12-12	20-Icom 4161 Portable Radios
4:40 Twin Community Vol Fire Dept	Melinda Sarver	540-320-5769	Y NR-C01/12-12	Toughbook Computer **** OEMS PRIORITY****
4:50 Cave Springs Rescue	Laura Alexander	540-915-2008	N WV-C07/12-12	Rechassis Type I Ambulance
5:00 Fieldale Collkinville Rescue Squad	Matt Tatum/Karer	276-340-8004	Y PI-C05/12-12	Quick Response Vehicle
5:15 Danville Life Saving Crew	Tommy Pruett	434-792-2739	N PI-C03/12-12	High Pressure Hydraulic tools, Protective Extrication Garment
5:30 Ridgeway District Rescue Squad	Skip Smith	276-224-3217	N PI-C02/12-12	Ambulance Stretcher (Power)

## Total Requested Funds in WVEMS Region \$ 940,482.33

AGENCY	ITEM	FORD	ROB	CAREY	DALE	JIM	STEVE S.	GRADE		
Martinsville Fire & EMS	2 - LifePak 15 Monitors	3	3	3	2	3	3	1	\$ 47,212.00	80/20
Blairs Fire & Rescue	Re-chassis Type I Ambulance	4	4	5	3	5	5	3	\$ 80,000.00	80/20
	Phillips MRX, 12-Lead AED/Defib/Monitor	4	5	5	4	4	4	3	\$ 17,189.76	80/20
Roanoke Fire-EMS	Type III Ambulance	4	3	3	4	3	2	2	\$ 72,693.50	50/50
	Mechanical CPR Device	3	3	3	3	2	3	1	\$ 7,857.15	50/50
Tunstall Fire & Rescue	2- Zoll X-Series Monitors	2	2	3	2	3	3	1	\$ 54,623.50	80/20
Vinton First Aid Crew	Power Stretcher	3	2	4	3	2		1	\$ 6,213.50	50/50
Roanoke County Fire & Rescue	Type I 4wd Ambulance	2	3	3	3	2		1	\$ 66,000.00	50/50
	Rescue 42 Strut Set	5	4	4	6	3		3	\$ 2,200.00	50/50
Virginia Tech Rescue	4 - Repeaters & Infrastructure	3	3	4	3	5	3	2	\$ 56,264.72	80/20
640 Community Rescue	Type I Ambulance	5	6	6	6	6	6	3	\$ 142,613.60	80/20
Botetourt County Emergency Services	Type I Ambulance	3	3	4	4	3	4	2	\$ 13,565.50	80/20
	Swift Water Rescue Boat & Equipment	4	4	4	5	4	5	3	\$ 159,988.00	80/20
County of Craig	20 - ICOM 4161 Portable Radios	2	2	2	2			1	\$ 8,639.20	80/20
Twin Community Vol Fire Department	Toughbook 19 computer	2	2	2	2	2	2	1	\$ 1,910.00	50/50
Cave Springs First Aid & Rescue Squad	Re-chassis Type I Ambulance	4	4	4	4	4	4	2	\$ 59,326.92	50/50
Fieldale-Collinsville Rescue Squad	Quick Response Vehicle	8	10	10		8	10	5	\$ 43,800.00	80/20
Danville Life Saving & First Aid Crew	High Pressure Hydraulic Tools	4	4	5	5	4	5	3	\$ 39,277.50	50/50
	30 - Protective Extrication Garment	5	4	4	5	3	5	3	\$ 14,089.02	50/50
Ridgeway District Rescue Squad	Ambulance Stretcher (power)	4	7	7		5	6	3	\$ 10,694.46	80/20

# Grade Summary Report

All Applications For:  
Western Virginia EMS Council

**Agency Name:** TWIN COMMUNITY VOL FIRE DEPT  
**Application:** NR-C01/12-12  
**County:** PULASKI

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Toughbook 19	\$ 1,910.00	1.00	Good request - Supported for funding unanimously. This is designated as a special priority.

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**Agency Name:** VIRGINIA TECH RESCUE SQUAD  
**Application:** NR-C02/12-12  
**County:** MONTGOMERY

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	4	Repeaters and Infastructure	\$ 56,264.72	2.00	Same radio system as last request. Subscriber equipment already purchased separately by VT. Applicants state that radios are al P25 compliant or capable. Restricted \$2000 for AED pad replacement. \$65k balance is not available for squad operating expenditures. Only for special projects. (Foundation funds) . This is a much-needed system.

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**Agency Name:** MARTINSVILLE FIRE & EMS  
**Application:** PI-C01/12-12  
**County:** MARTINSVILLE

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	2	Physio-Control Lifepak 15	\$ 47,212.00	1.00	Contract pricing. Will explore other pricing options. Replacing 9-10 year old equipment. City capital funds available for match.

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**Agency Name:** RIDGEWAY DISTRICT RESCUE SQUAD  
**Application:** PI-C02/12-12  
**County:** HENRY

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Ambulance Stretcher	\$ 10,694.46	3.00	Agency now has three additional medics and four additional drivers. This will place a power stretcher on all three vehicles. Might have three trucks out once a month. Debt is owed on an ambulance. Restricted fund is actually an operating reserve.

# Grade Summary Report

All Applications For:  
Western Virginia EMS Council

**Agency Name:** DANVILLE LIFESAVING/1ST AID  
**Application:** PI-C03/12-12  
**County:** DANVILLE

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	High Pressure Hydraulic Tools	\$ 39,277.50	3.00	Agency has received some \$100,000 in revenue recovery as of date of application. This agency has one very large heavy duty crash truck with newer tools. They report that this truck will not navigate smaller city streets Their smaller truck is used more frequently and the requested equipment will be compatible with the city career FD. Letter of support from city fire chief provided.
RSAF	30	Protective Extrication Garment	\$ 14,089.02	3.00	Current protective gear is old and inadequate. This agency provides extrication services in conjunction with city FD.

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**Agency Name:** BLAIRS FIRE AND RESCUE INC  
**Application:** PI-C04/12-12  
**County:** PITTSYLVANIA

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Rechassis/Fefurbish	\$ 80,000.00	3.00	No county capital funds available until Feb 2013. Agency recently began revenue recovery (through County). Will seek other sources of funds for match. Actual quote was \$111k rather than requested \$100k. Committee questioned spending this large sum to rechassis rather than buying a new ambulance.
RSAF	1	Philips MRX 12 Lead, AED Defib	\$ 17,189.76	3.00	Has one Phillips MRX now. Requesting second to have 12-lead capability on second ambulance. Committee questioned need for this second unit given the agency's low call volume.

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**Agency Name:** FIELDALE-COLLINSVILLE RS  
**Application:** PI-C05/12-12  
**County:** HENRY

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	2013 F-250 4 DR 4X4 W/ SHELL	\$ 43,800.00	5.00	Agency's spokesman states that improved rate of covered calls is unlikely. Agency could use the older Ford Super-duty to tow the ATV. Dale Wagoner abstained due to potential conflict.

# Grade Summary Report

All Applications For:  
Western Virginia EMS Council

Agency Name: 640 COMMUNITY RESCUE  
Application: PI-C06/12-12  
County: PITTSYLVANIA

<u>Grant</u>					
<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Replacement Ambulance	\$ 142,613.60	3.00	The committee expressed concern over the cost of the proposed ambulance, especially given the low cash balance on hand. Agency says that county will provide matching funds.

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Agency Name: TUNSTALL VOLUNTEER FIRE DEPT  
Application: PI-C07/12-12  
County: DANVILLE

<u>Grant</u>					
<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	2	Zoll X Series	\$ 54,623.50	1.00	A server-based transmission system is currently in the hospital and is being piloted by Danville City LSC only. This agency does revenue recovery through the county. Located in Pittsylvania County, not City of Danville. Recommendation is for ONE ONLY at 80%.

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Agency Name: VINTON FIRST AID CREW INC  
Application: WV-C01/12-12  
County: ROANOKE COUNTY

<u>Grant</u>					
<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Power Stretcher	\$ 6,213.50	1.00	There is a power stretcher on town-owned ambulance normally used by career staff. There is a fee-for-service. Funds go to the town of Vinton. Billed by Roanoke County. Steve Simon abstained due to potential conflict, but expressed his support.

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Agency Name: CRAIG COUNTY EMERGENCY SERVICE  
Application: WV-C02/12-12  
County: CRAIG

<u>Grant</u>					
<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	20	20 Icom 4161 portable radio`s	\$ 8,639.20	1.00	Radios are P25 complaint. County has recently begun supplemental staffing to back up the volunteers. Will complement recent major radio system upgrade bought primarily with fed funds. Jim Cady abstained due to potential conflict. Hardship request is fully justified for this rural county. This agency now has a permitted EMS transport vehicle. Also will share vehicles with the volunteer agency.

# Grade Summary Report

All Applications For:  
Western Virginia EMS Council

**Agency Name:** ROANOKE COUNTY FIRE & RESCUE  
**Application:** WV-C03/12-12  
**County:** ROANOKE COUNTY

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Type I, 4WD ambulance	\$ 66,000.00	1.00	Agency purchased one outright since last grant award. Rural areas of the county causes high accumulation of mileage, and results in greater/more frequent need to replace. Steve Simon abstained due to potential conflict.
RSAF	1	Rescue 42 Strutt - set	\$ 2,200.00	3.00	To be placed on rural truck at Mason's Cove station. Steve Simon abstained due to potential conflict.

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**Agency Name:** ROANOKE FIRE- EMS DEPARTMENT  
**Application:** WV-C04/12-12  
**County:** ROANOKE CITY

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Chevrolet Type III Ambulance	\$ 72,963.50	2.00	Note that the agency is purchasing two ambulances, but requesting 50% funding for one. Prior grants (from other sources) included funding for laptops and other technology for fire engines.
RSAF	1	Mechanical CPR Device	\$ 7,857.15	1.00	To be placed on the EMS Captain's vehicle. Agency is presently evaluating various models. Deemed a good request by the committee.

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**Agency Name:** WESTERN VIRGINIA EMS COUNCIL  
**Application:** WV-C05/12-12  
**County:** ROANOKE CITY

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	2	Dffib & rhythm generators	\$ 10,624.80	0.00	For accredited EMT-I training site that is transitioning to EMT-P in FY14. Refurbished equipment with warranty. Not graded.
RSAF	2	Med Channel Repeaters	\$ 18,872.00	0.00	P25 compliant repeaters for same installation as last cycle request that was not funded. Current radios old and not narrowband capable. Horse Mountain repeater inoperable. NRAO quiet zone review complete.
RSAF	1	Emergency Generator	\$ 6,827.20	0.00	Power at this site frequently lost due to severe weather/icing. Critical infrastructure upgrade.

# Grade Summary Report

All Applications For:  
Western Virginia EMS Council

Agency Name: BOTETOURT COUNTY EMERGENCY SER  
Application: WV-C06/12-12  
County: BOTETOURT

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Swiftwater Rescue Boat & Equip	\$ 13,565.60	3.00	This agency has trained extensively in swift water rescue and deploys frequently into other localities. This locality approaches its finances conservatively and has typically paid for all purchases without debt service. Current economic conditions do not allow that luxury. Each team member has a wet suit, but some dry suits are available. This team includes medics and provides medical services. Recommendation is for funding at 50%.
RSAF	1	Ford F-450 Ambulance	\$ 159,988.00	2.00	This locality approaches its finances conservatively and has typically paid for all purchases without debt service. Current economic conditions do not allow that luxury. Will re-bid prior to purchase, and the agency understands that funding will be less than requested. Recommendation is for funding at 50%.

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Agency Name: CAVE SPRING 1ST AID/RESCUE SQ  
Application: WV-C07/12-12  
County: ROANOKE COUNTY

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Re-chassis of Unit 32	\$ 59,326.92	2.00	Restricted funds shown designated for ambulance. Steve Simon abstained due to potential conflict. The committee questioned why the agency would not purchase a new ambulance rather than re-chassis.