



FINANCIAL REPORT

JUNE 30, 2021

PRELIMINARY DRAFT – OPEN FOR REVIEW AND DISCUSSION

**WESTERN VIRGINIA EMERGENCY MEDICAL
SERVICES COUNCIL, INC.**

FINANCIAL REPORT

June 30, 2021

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Western Virginia Emergency Medical Services Council, Inc.
Roanoke, Virginia

We have audited the accompanying financial statements of Western Virginia Emergency Medical Services Council, Inc. (the "Council") which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities and cash flows for the years then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Western Virginia Emergency Medical Services Council, Inc. as of June 30, 2021 and 2020, and its changes in net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

CERTIFIED PUBLIC ACCOUNTANTS

Roanoke, Virginia
November __, 2021

PRELIMINARY DRAFT – OPEN FOR REVIEW AND DISCUSSION

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

STATEMENTS OF FINANCIAL POSITION

June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
ASSETS		
Cash and cash equivalents	\$ 236,823	\$ 399,309
Restricted cash	633,552	16,222
Accounts receivable	363,664	473,501
Prepaid expenses	72,513	11,433
Investments (Note 3)	379,533	340,162
	<u>1,686,085</u>	<u>1,240,627</u>
Total current assets		
Land, buildings, and equipment, net (Note 4)	<u>552,008</u>	<u>582,076</u>
Total assets	<u><u>\$ 2,238,093</u></u>	<u><u>\$ 1,822,703</u></u>
LIABILITIES AND NET ASSETS		
Accounts payable	\$ 110,020	\$ 191,770
Accrued expenses (Note 10)	47,845	53,527
Deferred revenue	156,000	48,600
Custodial funds liability	529,487	-
	<u>843,352</u>	<u>293,897</u>
Total liabilities		
NET ASSETS		
Without donor restrictions	940,947	1,107,537
With donor restrictions (Note 5)	453,794	421,269
	<u>1,394,741</u>	<u>1,528,806</u>
Total net assets		
Total liabilities and net assets	<u><u>\$ 2,238,093</u></u>	<u><u>\$ 1,822,703</u></u>

The Notes to Financial Statements are an integral part of these statements.

PRELIMINARY DRAFT – OPEN FOR REVIEW AND DISCUSSION

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

STATEMENT OF ACTIVITIES

Year Ended June 30, 2021

	2021		
	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES, GAINS, AND OTHER SUPPORT			
State government	\$ 1,522,376	\$ -	\$ 1,522,376
Federal grant revenue	-	638,001	638,001
Local government (Note 7)	140,352	-	140,352
Other support and income	161,297	-	161,297
United Way organizations	3,523	-	3,523
Unrealized and realized gains	82,786	-	82,786
Investment income	6,001	-	6,001
Net assets released from donor-restrictions (Note 6)	605,476	(605,476)	-
Total revenues	<u>2,521,811</u>	<u>32,525</u>	<u>2,554,336</u>
EXPENSES (Note 8)			
Program services	2,362,743	-	2,362,743
Management and general	325,658	-	325,658
Total expenses	<u>2,688,401</u>	<u>-</u>	<u>2,688,401</u>
Change in net assets	(166,590)	32,525	(134,065)
NET ASSETS			
Beginning	<u>1,107,537</u>	<u>421,269</u>	<u>1,528,806</u>
Ending	<u>\$ 940,947</u>	<u>\$ 453,794</u>	<u>\$ 1,394,741</u>

The Notes to Financial Statements are an integral part of these statements.

PRELIMINARY DRAFT – OPEN FOR REVIEW AND DISCUSSION

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

STATEMENT OF ACTIVITIES
Year Ended June 30, 2020

	2020		
	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES, GAINS, AND OTHER SUPPORT			
State government	\$ 519,650	\$ -	\$ 519,650
Federal grant revenue	-	737,503	737,503
Local government (Note 7)	140,352	-	140,352
Symposium revenue (Note 11)	561,333	-	561,333
Other support and income	270,519	-	270,519
United Way organizations	2,027	-	2,027
Unrealized and realized gains	23,869	-	23,869
Investment income	4,750	-	4,750
Net assets released from donor-restrictions (Note 6)	527,657	(527,657)	-
	<u>2,050,157</u>	<u>209,846</u>	<u>2,260,003</u>
Total revenues			
EXPENSES (Note 8)			
Program services	1,722,965	-	1,722,965
Management and general	376,651	-	376,651
	<u>2,099,616</u>	<u>-</u>	<u>2,099,616</u>
Total expenses			
Change in net assets	(49,459)	209,846	160,387
NET ASSETS			
Beginning	<u>1,156,996</u>	<u>211,423</u>	<u>1,368,419</u>
Ending	<u>\$ 1,107,537</u>	<u>\$ 421,269</u>	<u>\$ 1,528,806</u>

The Notes to Financial Statements are an integral part of these statements.

PRELIMINARY DRAFT – OPEN FOR REVIEW AND DISCUSSION

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

STATEMENTS OF CASH FLOWS
Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (134,065)	\$ 160,387
Adjustments to reconcile the change in net assets to net cash provided by operating activities:		
Depreciation expense	55,305	45,925
Unrealized and realized gains on investments	(82,786)	(23,869)
Change in certain operating assets and liabilities:		
(Increase) decrease in:		
Accounts receivable	109,837	(269,360)
Prepaid expense	(61,080)	(5,307)
Increase (decrease) in:		
Accounts payable	(81,750)	150,138
Accrued expenses	(5,682)	(1,432)
Deferred revenue	107,400	3,798
Custodial funds	529,487	-
	<u>436,666</u>	<u>60,280</u>
Net cash provided by operating activities		
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	(25,237)	(17,391)
Change in investments, net of proceeds from sales	43,415	96,334
	<u>18,178</u>	<u>78,943</u>
Net cash provided by investing activities		
Increase in cash and cash equivalents and restricted cash	454,844	139,223
TOTAL CASH AND CASH EQUIVALENTS AND RESTRICTED CASH		
Beginning	<u>415,531</u>	<u>276,308</u>
Ending	<u>\$ 870,375</u>	<u>\$ 415,531</u>
As presented on the Statement of Financial Position:		
Cash and cash equivalents	\$ 236,823	\$ 399,309
Restricted cash	<u>633,552</u>	<u>16,222</u>
	<u>\$ 870,375</u>	<u>\$ 415,531</u>

The Notes to Financial Statements are an integral part of these statements.

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

Note 1. Nature of Operations and Significant Accounting Policies

Nature of operations

Western Virginia Emergency Medical Services Council, Inc. (the “Council”) was organized in September 1975 as a not-for-profit, non-stock corporation under the applicable laws of the Commonwealth of Virginia. The purpose of the Council is to plan and implement a system for the arrangement of personnel, facilities, equipment, and supplies for the provision and delivery of health care services under emergency conditions. The Council serves the counties of Alleghany, Botetourt, Craig, Floyd, Franklin, Giles, Henry, Montgomery, Patrick, Pittsylvania, Pulaski, and Roanoke and the cities of Covington, Danville, Martinsville, Radford, Roanoke, and Salem.

Basis of financial statement presentation and accounting

The financial statements of the Council have been prepared in accordance with accounting principles generally accepted in the United States of America. The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

The accompanying financial statements present information regarding the Council’s financial position and activities based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported in two classes as follows:

Net assets without donor restrictions are net assets available for use in general operations and not subject to donor restrictions. These net assets may be designated for specific purposes by action of the Board of Directors or may otherwise be limited by contractual agreements with outside parties. Revenues, gains, and losses that are not net assets with donor restrictions are included in this classification. Expenses are reported as decreases in this classification.

Net assets with donor restrictions are net assets subject to donor-imposed stipulations. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or that can be fulfilled by action of the Council pursuant to those stipulations. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates the resources be maintained in perpetuity. All donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restriction.

Cash and cash equivalents

The Council considers cash, money market accounts, and highly liquid investments with a maturity of three months or less when purchased to be cash and cash equivalents. Cash equivalents are stated at cost, which approximates fair value. Cash held for long-term investment is classified as investments.

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

Note 1. Nature of Operations and Significant Accounting Policies (Continued)

Restricted cash

Restricted cash includes funds received by the Near Southwest Preparedness Alliance for the Bioterrorism Hospital Preparedness Program and not yet expended at year-end. This grant is further described in Note 5.

Accounts receivable

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year-end. Based on management's assessment of the credit history with customers and agencies having outstanding balances and current relationships with them, it has concluded that realization losses on balances outstanding at year-end will be immaterial.

Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values, as determined by quoted market prices, in the statements of financial position. Net unrealized and realized gains or losses are reflected in the statements of activities. The carrying value of the Council's investments will fluctuate with the financial markets. As a result, the value of such investments as of the date of this report may be materially different than year-end values.

Property and equipment

Cash or other assets whose use is restricted to acquire long-lived assets are recorded as assets with donor restrictions until the long-lived assets are acquired. Once placed into service, the net assets with donor restrictions are reclassified to net assets without donor restrictions.

Property and equipment is stated at cost or, if donated, at fair value at the date of donation, less accumulated depreciation. Depreciation is recorded using the straight-line method over estimated useful lives of the assets.

Equipment is removed from the records and any gain or loss is recognized at the time of disposal. Expenditures for acquisition, renewals, and replacements exceeding \$5,000 are capitalized. Maintenance and repair costs are charged to expense as incurred.

Deferred revenue

Deferred revenue principally represents grant proceeds received but not yet expended and tuition revenue collected yet not earned.

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

Note 1. Nature of Operations and Significant Accounting Policies (Continued)

Functional allocation of expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs, such as salaries, benefits, utilities, supplies, and other generic operating expenses, have been allocated among the programs and supporting services benefited.

Fair value measurements

The Council carries investments at fair value. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In determining fair value, a market-based approach is used which establishes that fair value is based on the “highest and best use”. The Council categorizes its financial instruments, based on the priority of the inputs to the valuation technique, into a three-level fair value hierarchy as reflected below. The fair value hierarchy gives the highest priority to unadjusted quoted prices in active markets (Level 1) and the lowest priority to unobservable inputs (Level 3).

Level 1 – Fair values are based on unadjusted quoted prices in active markets for identical assets or liabilities that management has the ability to access at the measurement date.

Level 2 – Fair values are based on inputs other than quoted prices in Level 1 that are either for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that were observable for the asset or liability, or inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Fair values are based on unobservable inputs for the asset or liability where there is little, if any, market activity for the asset or liability at the measurement date.

Income taxes

The Council is classified as an exempt organization for federal income tax purposes under Section 501(c)(3) of the *Internal Revenue Code*.

Credit risk concentrations

Financial instruments which potentially subject the Council to concentrations of credit risk consist principally of cash and cash equivalents, accounts receivable, and investments. The Council places its cash with high-credit, quality financial institutions. A portion of the Council’s bank deposits are in excess of federally insured limits. Concentrations of credit risk with respect to accounts receivables occur due to the limited number of governmental and commercial accounts. Approximately 60% and 62% of accounts receivable at June 30, 2021 and 2020, respectively, were from the Council’s two largest funding sources.

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

**NOTES TO FINANCIAL STATEMENTS
June 30, 2021**

Note 1. Nature of Operations and Significant Accounting Policies (Continued)

Recent Accounting Pronouncement

In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers (Topic 606)*, which replaced most of the existing revenue recognition guidance in GAAP when it became effective. ASU 2014-09 requires an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers.

In July 2015, the FASB approved to defer the effective date of ASU 2014-09 by one year. On May 20, 2020 the FASB decided to extend the one year deferral to all nonpublic business entities, including not-for-profits that have not yet issued or made available for issuance financial statements in which Topic 606 has been adopted. The Council adopted the guidance effective July 1, 2020. The adoption of ASU 2014-09 did not result in any significant changes to the accounting for any of the Council’s material revenue streams.

Subsequent events

Subsequent events have been evaluated through November __, 2021, the date the financial statements were available to be issued.

Note 2. Financial Assets and Liquidity Resources

As of June 30, 2021, financial assets due within one year of the balance sheet date for general expenditure are as follows:

Cash and cash equivalents	\$ 236,823
Restricted cash	633,552
Accounts receivable, net	<u>363,664</u>
	<u>\$ 1,234,039</u>

The Organization maintains sufficient liquid assets in cash accounts to meet general expenditures as they become due. General expenditures are any direct and indirect costs to meet the mission. The Organization has available investments that could be accessed if needed (See Note 3).

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

Note 3. Investments

The Council’s investments are reported at fair value in the accompanying statement of financial position. All investments are classified as net assets without donor restrictions at June 30, 2021 and 2020.

	<u>Fair Value Measurements at Reporting Date Using Level 1 Inputs</u>
 <u>June 30, 2021</u>	
Mutual funds	\$ <u>379,533</u>
Total	\$ <u><u>379,533</u></u>
 <u>June 30, 2020</u>	
Mutual funds	\$ <u>340,162</u>
Total	\$ <u><u>340,162</u></u>

The investments are comprised of two general components as follows:

	2021	2020
Controlled by and allocated at the discretion of the WVEMS Board of Directors	\$ 218,782	\$ 175,125
Dedicated to the Virginia EMS Symposium subject to oversight by the Virginia Department of Health Office of EMS	<u>160,751</u>	<u>165,037</u>
	<u><u>\$ 379,533</u></u>	<u><u>\$ 340,162</u></u>

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

Note 4. Land, Buildings, and Equipment

Land, buildings, and equipment consist of the following as of June 30:

	Estimated Useful Life	2021	2020
Land		\$ 201,600	\$ 201,600
Building	39 years	175,223	175,223
Building improvements	39 years	86,143	86,143
Communications equipment	5-10 years	180,427	180,427
Office equipment	5-10 years	46,995	46,995
Software	3 years	38,760	38,760
Miscellaneous equipment	5-10 years	381,824	356,587
Generator building and equipment	15-20 years	16,672	16,672
		1,127,644	1,102,407
Less accumulated depreciation		(575,636)	(520,331)
		\$ 552,008	\$ 582,076

Note 5. Federal Grants

The Near Southwest Preparedness Alliance (NSPA) is a division within the Council. NSPA has received a grant passed through the Virginia Department of Health from the Department of Health and Human Services. This grant is a cooperative agreement entitled The Bioterrorism Hospital Preparedness Program. Under this grant, NSPA is to establish a regional emergency preparedness infrastructure for health care institutions in Southwest Virginia. They are also to purchase equipment and pharmaceuticals, which remain the property of the health care institutions, and to provide training on the proper use of this equipment. At June 30, 2021 and 2020, there was no amount due from the grantor. Net assets with donor restrictions under the grant were \$453,794 and \$421,269 as of June 30, 2021 and 2020, respectively.

Note 6. Net Assets Released From Donor-Restrictions

Net assets during the years ended June 30 were released from donor-restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors.

	2021	2020
Donor restrictions satisfied		
Instruction and operational support	\$ 605,476	\$ 527,657
	\$ 605,476	\$ 527,657

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

**NOTES TO FINANCIAL STATEMENTS
June 30, 2021**

Note 7. Local Government Support

Local government support received by the Council is as follows:

	<u>2021</u>	<u>2020</u>
City of Roanoke	\$ 16,084	\$ 16,084
County of Montgomery	15,715	15,715
County of Roanoke	15,433	15,433
County of Pittsylvania	11,391	11,391
County of Franklin	10,362	10,362
City of Danville	8,528	8,528
County of Henry	7,518	7,518
County of Pulaski	7,352	7,352
County of Botetourt	6,722	6,722
City of Salem	5,973	5,973
County of Patrick	5,089	5,089
County of Giles	4,958	4,958
City of Radford	4,816	4,816
County of Alleghany	4,775	4,775
County of Floyd	4,639	4,639
City of Martinsville	4,435	4,435
City of Covington	3,335	3,335
County of Craig	3,227	3,227
	<u>\$ 140,352</u>	<u>\$ 140,352</u>

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

**NOTES TO FINANCIAL STATEMENTS
June 30, 2021**

Note 8. Operating Expenses

The table below presents expenses by both their nature and function:

	2021		
	Program Services	Management and General	Total
Salaries	\$ 266,901	\$ 181,707	\$ 448,608
NSPA expenses	587,165	-	587,165
VHHA expenses	18,312	-	18,312
Contracts for services	1,033,698	-	1,033,698
Symposium (Note 11)	123,854	27,000	150,854
Payroll tax and employee benefits	96,171	29,184	125,355
Salaries – education and testing	66,274	-	66,274
Special projects	90,635	-	90,635
Supplies and equipment	8,527	8,179	16,706
Depreciation	-	55,305	55,305
Utilities	13,502	-	13,502
Maintenance and repair	14,613	-	14,613
Travel, mileage, and lodging	2,104	-	2,104
Professional fees	10,541	-	10,541
Insurance	4,110	13,211	17,321
Telecommunications	9,298	7,924	17,222
Textbooks	2,971	-	2,971
Equipment rental	5,700	-	5,700
Staff development	3,134	-	3,134
Rent	6,778	-	6,778
Miscellaneous	21,427	-	21,427
Postage	162	1,005	1,167
Printing and publications	400	1,193	1,593
Scholarship	466	-	466
Dues and membership	-	950	950
Inter-divisional rent	(24,000)	-	(24,000)
	<u>\$ 2,362,743</u>	<u>\$ 325,658</u>	<u>\$ 2,688,401</u>

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

**NOTES TO FINANCIAL STATEMENTS
June 30, 2021**

Note 8. Operating Expenses (Continued)

The table below presents expenses by both their nature and function: (Continued)

	2020		
	Program Services	Management and General	Total
Salaries	\$ 261,620	\$ 240,658	\$ 502,278
NSPA expenses	524,600	-	524,600
VHHA expenses	3,057	-	3,057
Contracts for services	139,873	-	139,873
Symposium (Note 11)	520,896	19,500	540,396
Payroll tax and employee benefits	96,172	33,364	129,536
Salaries – education and testing	63,119	-	63,119
Special projects	18,293	-	18,293
Supplies and equipment	11,575	11,625	23,200
Depreciation	-	45,925	45,925
Utilities	16,221	-	16,221
Maintenance and repair	10,414	-	10,414
Travel, mileage, and lodging	7,956	3,073	11,029
Professional fees	9,205	-	9,205
Insurance	4,071	12,165	16,236
Telecommunications	8,960	7,124	16,084
Textbooks	13,608	-	13,608
Equipment rental	5,700	-	5,700
Staff development	1,030	409	1,439
Rent	6,778	-	6,778
Miscellaneous	21,616	-	21,616
Postage	118	801	919
Printing and publications	464	918	1,382
CISM conference and miscellaneous	1,069	-	1,069
Dues and membership	550	1,089	1,639
Inter-divisional rent	(24,000)	-	(24,000)
	<u>\$ 1,722,965</u>	<u>\$ 376,651</u>	<u>\$ 2,099,616</u>

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

Note 9. Retirement Plan

The Council has a Simplified Employee Pension Plan covering all salaried employees who are at least 21 years of age, have received at least \$300 in compensation during the current year, and have completed one year of employment. This one year of employment is defined as having any portion of the year prior to the January 1 enrollment date. The Council contributes a 5% match of the employees' eligible contributions. The Council contributed \$28,740 and \$27,298 to the plan in 2021 and 2020, respectively.

Note 10. Compensated Absences

Each employee earns paid time off (PTO) in accordance with the Council's policies. At the end of each fiscal year, balances of PTO up to 200 hours are carried forward. At June 30, 2021 and 2020, the accrual for compensated balances was \$42,346 and \$48,476, respectively, and is included in accrued expenses on the statement of financial position.

Note 11. Symposium

The Council is responsible for the primary purpose of Alliance for Emergency Medical Education and Research (AEMER), the sponsorship of an annual education symposium for emergency medical providers in Virginia and elsewhere, and in particular for Virginia statewide emergency medical services.

There were no revenues from the symposium for the year ended June 30, 2021. Expenses incurred were:

	2021		
	Program Services	Management and General	Total
Conference center	\$ 7,000	\$ -	\$ 7,000
Symposium event manager	18,000	-	18,000
Supplies	46,387	-	46,387
Discounts	658	-	658
Professional services	-	27,000	27,000
Participant material	700	-	700
Symposium scholarship	10,000	-	10,000
Travel	136	-	136
Staff development	2,059	-	2,059
Software	38,914	-	38,914
	\$ 123,854	\$ 27,000	\$ 150,854

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

**NOTES TO FINANCIAL STATEMENTS
June 30, 2021**

Note 11. Symposium (Continued)

Total revenues from the symposium for the year ended June 30, 2020 were \$561,333. Expenses incurred were:

	2020		
	Program Services	Management and General	Total
Conference center	\$ 142,316	\$ -	\$ 142,316
Symposium event manager	23,000	-	23,000
Supplies	13,770	-	13,770
Discounts	15,102	-	15,102
Professional services	-	19,500	19,500
Printing and publications	19,427	-	19,427
Participant material	19,467	-	19,467
Contract labor	74,307	-	74,307
Symposium entertainment	57,154	-	57,154
Symposium scholarship	10,000	-	10,000
Travel	70,363	-	70,363
Postage	18	-	18
Promotions	65,472	-	65,472
Planning	10,500	-	10,500
	<u>\$ 520,896</u>	<u>\$ 19,500</u>	<u>\$ 540,396</u>

Note 12. COVID-19

In March of 2020, the World Health Organization classified the COVID-19 outbreak as a global pandemic, adversely affecting global economic activity and financial markets. As the COVID-19 outbreak continues to evolve, the extent of the impact on Plan Sponsor’s operations, plan activity, and plan investments is uncertain and cannot be predicted.

The COVID-19 outbreak in the United States has caused business disruptions through mandated and voluntary closing of higher education institutions. While the closings were temporary, there has been a change in the environment in how courses are delivered along with the implementation of various safety protocols.

In an effort to mitigate the potential impact the Council applied for and received a Paycheck Protection Program (“PPP”) loan of \$204,762 granted by the Small Business Administration under the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). Under the program terms, PPP loans are forgiven and recognized as grant revenue if the loan proceeds are used to maintain compensation costs and employee headcount, and other qualifying expenses (mortgage interest, rent, and utilities) incurred following receipt of the loan. As of June 30, 2021, the Council was approved for full forgiveness and has recognized \$204,762 of grant revenue related to the PPP loan.

(Continued)

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

Note 13. Custodial liability

From time to time WVEMS serves as custodian and fiscal administrator for funds provided by the Virginia Department of Health or other entities for specific projects such as the Virginia EMS electronic medical records and EMS data collection systems. These funds are held as custodial funds and are not considered revenue to WVEMS when received.