

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL
EXECUTIVE COMMITTEE**

DRAFT MEETING MINUTES

DATE: June 11, 2015

LOCATION: Vinton War Memorial

Committee Members Present

Ford Wirt
Joe Trigg
Jim Cady
Steve Simon
Carey Harveycutter
Rob Logan

Staff Present

Guests Present

TO ORDER

President Ford Wirt called this regular meeting of the Executive Committee to order at 4:00 PM.

President Wirt turned the meeting over to the executive director who reviewed the agenda for the upcoming meeting.

He then presented revised position descriptions for the three field coordinator positions. The revisions added descriptive language that clarified some additional duties that are specific to individuals currently holding the positions. The supplemental duties may be removed or modified as different individuals occupy the positions. The new descriptions also clarified the Education Coordinator requirement that had been adopted by the board in 2012.

The executive director then advised the committee that it should reaffirm the existing Hospital Diversion Plan. This plan is unchanged, and remains in the hands of NSPA for further action. The board will be advised of this action.

Motion was made and seconded to reaffirm the revised diversion plan. **Motion CARRIED.**

OTHER BUSINESS

None

HEARING OF THE PUBLIC

None

Being no further business, the meeting was adjourned at 4:45 PM.

/s Robert Logan, Executive Director