

WVEMS BOARD OF DIRECTORS
Thursday, June 14, 2018
Salem Civic Center
Parlor C
Executive Committee - 1:30 PM
Full Board - 2:00 PM

AGENDA

1. Call to Order
2. Introduction of Guests
3. Moment of Silence in Memory of Jim Chandler, Excutive Director of Tidewater EMS Council
4. Secretary's Report
 - i. Minutes - March 8, 2018 meeting [March 2018 Minutes Complete](#)
5. Treasurer's Report
 - i. FY 2018 Year-to-Date Financial Report [Treas Report May 2018](#)
 - ii. Consideration/Adoption of FY 2019 Budget [Budget through FY19 Budget incl pgms](#)
6. Reports and Action Items
 - i. Executive Committee
 - a. 403(b) Thrift Plan - Vesting Requirements
 - b. Resolution to become fiscal agent for Ryan Hubbard Scholarship [Hubbard Fund Resolution](#)
 - c. Memorial Resolution for Steve Davis [Resolution davis 06 14 2018](#)
 - ii. Medical Direction
 - a. Protocol Revisions - Progress Report (Charles Lane, MD/Cathy Cockrell)
 - iii. Performance Improvement Committee (meets same day as Board) (Cathy Cockrell)
 - a.
 - iv. Near Southwest Preparedness Alliance (NSPA) - (David Linkous)
 - v. EMS Operations
 - a. MCI Planning - Participation (Mike Garnett)
 - vi. Education Workgroup
 - a. Funding Contract for CE and Auxiliary Courses - FY 18 Progress Report and FY19 (Cathy Cockrell) [FY18 CE AUX REPORTING 5 29 18](#)
7. State EMS Advisory Board Report (Jason Ferguson) [AB Report \(May 2018\)](#)
8. New Business
9. President's Report
10. Staff Reports
11. Public comments

**WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL
BOARD OF DIRECTORS**

DRAFT MEETING MINUTES

DATE: June 14, 2018

LOCATION: St. Paul's Episcopal Church, Parrish Hall, Salem VA

Directors Present

Steve Simon, President
Joe Trigg, Secretary
Rob Logan, Exec. Director
Valerie Tweedie
Jason Ferguson
Matt Rickman
Anthony Morgan
Ford Wirt
Kristopher Shrader
Steve Allen
Rodney Haywood
Dallas Taylor
Richard Flora
Billy Ferguson
Charles Lane, MD
Eric Stanley, DO

Staff Present

Sandi McGrath
Chris Christensen
George Merix

Guests Present

TO ORDER

President Steve Simon called this regular meeting of the Board of Directors to order at 2:10 PM.

He called for a moment of silence to reflect upon the memory of Jim Chandler, who had served as executive director of the Tidewater EMS Council for 36 years. He died on May 4 after a brief illness.

Board members and staff introduced themselves, and new director Anthony Morgan of Covington was welcomed to the board. Chief Morgan was appointed by Covington City Council, and he serves as police chief and director of emergency services for the City of Covington.

SECRETARY'S REPORT

The executive director presented minutes of the last meeting as distributed. He called for any corrections or additions.

Being none, motion was made and seconded to approve the minutes. **Motion CARRIED.**

TREASURER'S REPORT

In the treasurer's absence, the executive director presented the quarterly Treasurer's Report. He noted that all accounts were within expectations, and explained that the fourth quarter contract payment from OEMS would be received in July which would make revenues on target.

Motion was made and seconded to receive the Treasurer's Report. **Motion CARRIED.**

The executive director then presented the FY 2019 proposed budget. He noted that the budget reflected a two percent increase over the prior year. There are no significant changes.

Motion was made and seconded to adopt the FY2019 budget as presented. **Motion CARRIED.**

EXECUTIVE COMMITTEE

The executive committee met prior to the regular meeting.

The executive director reported on possible changes to the upcoming contract with VDH/OEMS. At present it appears that there will be no changes going into the 2019 fiscal year. The next meeting with OEMS on this matter will take place no earlier than late July.

The executive director reported that the Council's 403(b) thrift plan currently contains a three-year vesting requirement. Due to the nature of some of our grant-funded positions, it has become common that employees lost their employer matching contributions due to

employment periods less than three years. The Executive Committee has considered this matter, and recommends that our vesting requirement be reduced to 0 years, or “immediate vesting”. It was noted that there is a one-year waiting period for participation. If approved, a resolution will come before the board at its next meeting.

After discussion, motion was made by the committee to reduce the vesting requirement in our 403(b) thrift plan to “immediate vesting”. **Motion CARRIED.**

At the request of Treasurer Joe Coyle, the executive director presented a proposal for WVEMS to agree to become the fiscal agent for the Ryan Hubbard scholarship fund. The Executive Committee recommends that the Council agree to this proposal.

After discussion, motion of the committee to adopt the prepared resolution to become the fiscal agent for the Ryan Hubbard scholarship fund was made. **Motion CARRIED.**

A memorial resolution in memory of Steve Davis was presented at the awards ceremony held on May 31. As a matter of formality, the Executive Committee recommends that the board adopt the resolution to be placed in the permanent record of the Council.

Motion was made by the committee to adopt the prepared resolution. **Motion CARRIED.**

MEDICAL DIRECTION COMMITTEE

Protocol Update

This matter was deferred until the end of the agenda to allow for more discussion.

PERFORMANCE IMPROVEMENT COMMITTEE

Chris Christensen reported for the Performance Improvement Committee which met earlier this date. The committee will be working on new research topics for FY 2019. The committee addressed one or more Medical Incident Reviews during the past quarter.

NSPA

Rob Logan, reported for David Linkous, board member representing the Near Southwest Preparedness Alliance, reported for NSPA. The only item reported was the hiring of Robert Hawkins, formerly of the VDH Roanoke-Alleghany Health District, as the new executive

director of NSPA. He replaces Craig Camidge who recently left to take a position with the Virginia Department of Behavioral Health and Developmental Services.

EMS OPERATIONS

The executive director reported on EMS operations and MCI activities in the past quarter. Mike Garnett and others continue to attend and participate in various LEPC and related meetings. WVEMS and the NSMRC also participated in several exercises throughout the region.

EDUCATION WORKGROUP

Chris Christensen reported on the status of the CE/Auxiliary course MOU.

A report of utilization of the funding was distributed.

Also Chris reported on the status of several courses offered by the Council. An Emergency Medical Responder class is underway at the Roanoke Blacksburg Regional Airport, taught by Gene Dalton. WVEMS is coordinating a Paramedic course at the WVEMS New River Valley Training Center. WVEMS is offering a Paramedic course in Roanoke at the Jefferson College of Health Sciences, and planning is underway for an Advanced EMT course in Henry County.

EMS ADVISORY BOARD

Jason Ferguson provided an oral and written report. He reported on several items of interest, including changes to the ALS training funds. The arrangement with the VDH Office of Health Equity will terminate on June 30. Funds will then be available to be paid directly to agencies, and also as scholarships to unaffiliated students.

NEW BUSINESS

None

PRESIDENT'S REPORT

None

STAFF REPORTS

Rob Logan - None

Chris Christensen – None

Sandi McGrath – none

PROTOCOL UPDATE

Dr. Charles Lane and Dr. Eric Stanley reported on the status of protocol updates. A presentation was made. Drs. Lane and Stanley noted that the new protocols will have a different “look and feel” from the current ones. Dr. Lane noted that regional protocols should now be viewed as a baseline, or lowest common denominator, to be built upon by operational medical directors who wish to add additional skills or treatment protocols.

President Simon and others suggested that the process by which the new draft protocols were developed had caused angst among some providers, in that there was a perception that one agency was favored in the peer review process. The executive director commented that the issue was not the product, but the process. Steve Simon noted that five agencies had contacted him with concerns about the review process.

After much discussion and weighing of alternatives, it was decided that the final draft of the protocols would be posted on the Council’s website, with a mechanism for comments to be submitted. This would be followed with a series of face-to-face Q&A sessions. The target implementation date will be January 1.

It was also reported that we are exploring an improved mobile application what will offer many new features and benefits. We will approach OEMS for funding to offset costs.

Motion was made and seconded to proceed with a 30-day posting of the final draft protocols with mechanism to submit comments, and to hold Q&A sessions. **Motion CARRIED.**

HEARING OF THE PUBLIC

None

Being no further business, the meeting was adjourned at 3:50 PM.

/s Robert Logan, Executive Director

WESTERN VA EMS COUNCIL
 UNAUDITED TREASURER'S REPORT
 AS OF MAY 31, 2018

REVENUES	BUDGET	TOTAL	% YTD
STATE GOVERNMENT (OEMS CONTRACT)	451,450	325,088	72.01%
LOCAL GOVERNMENT	133,000	139,753	105.08%
UNITED WAYS	3,000	628	20.94%
CONTRIBUTIONS	1,000		0.00%
NSPA/VHHA PROGRAM REVENUE	440,000	423,764	96.31%
DIRECT PROGRAM INCOME (Tuitions, grants, VDH/OEMS)	235,000	266,753	113.51%
VA EMS SYMPOSIUM		23,209	0.00%
NSPA OFFSET REVENUE (Contract for services)	12,000	12,751	106.26%
RENT INCOME (NSPA)	18,000	22,000	122.22%
OTHER INCOME - SALE OF ASSET	0		0.00%
CISM GRANT		3,065	0.00%
CISM CONFERENCE		500	0.00%
CISM CONTRIBUTIONS		2,100	0.00%
CREDIT CARD HOSTING FEE		863	0.00%
ROLLOVER FROM FY13 SURPLUS (BOARD APPROVED)	0		0.00%
INVESTMENT / GAINS/LOSSES	10,000	5,825	58.25%
TOTAL REVENUES	1,303,450	1,226,299	94.08%
EXPENDITURES	BUDGET	TOTAL	% YTD
SALARIES / WAGES (WVEMS)	445,000	459,836	103.33%
PAYROLL TAXES (FICA)	34,043	33,400	98.11%
VEC	1,200	128	10.70%
403(b) / RETIREMENT	22,250	18,381	82.61%
HOSPITAL / MEDICAL INSURANCE	46,000	52,381	113.87%
LIFE INSURANCE/DISABILITY	10,000	11,345	113.45%
DENTAL INSURANCE	3,600	2,404	66.78%
PROFESSIONAL SERVICES/FEES	12,000	10,480	87.33%
MEDICAL DIRECTION ASSISTANCE	1,000		0.00%
MAINTENANCE / REPAIRS / SERVICE CONTRACTS	2,500	2,132	85.29%
OCCUPANCY (Utilities, repairs, NRV rent etc.)	22,000	25,120	114.18%
POSTAL / SHIPPING	2,000	1,482	74.09%
TELECOMMUNICATIONS	14,000	13,197	94.26%
SUPPLIES (ADMIN)	7,957	9,028	113.46%
EQUIPMENT	8,000	2,628	32.86%
INSURANCE	12,000	11,538	96.15%
DIRECT PROGRAM EXPENSES	160,000	205,224	128.26%
NSPA/VHHA/MRC PROGRAM EXPENSES	440,000	423,764	
PRINTING / PUBLICATIONS	2,500	2,629	105.17%
TRAVEL / LODGING	5,000	4,412	88.25%
FUEL/VEHICLE MAINTENANCE	12,000	9,403	78.36%
MEETING SUPPORT	1,000	454	45.39%
DUES / MEMBERSHIP FEES	1,600	1,582	98.88%
STAFF DEVELOPMENT	15,000	6,342	42.28%
CISM PROGRAM COSTS	2,000	5,665	283.25%
COMMUNICATION SITE RENTAL	6,000	7,425	123.75%
COMMUNICATIONS WIRELINES	9,000	8,705	96.72%
COMMUNICATIONS MAINTENANCE	2,000	2,471	123.53%
COMMUNICATIONS UTILITIES	800	510	63.79%
COMMUNICATIONS INSURANCE	3,000	2,750	91.67%
COMMUNICATIONS EQUIPMENT	0	186	
TOTAL EXPENDITURES	1,303,450	1,335,004	102.42%

PROGRAM

REVENUE (PROGRAM ACCOUNTS)	TOTAL
OEMS FUNDS - INTERMEDIATE	255
OEMS FUNDS - ENHANCED	4,284
OEMS FUNDS - ADJUNCT	
OEMS FUNDS - CARDIAC	
OEMS FUNDS - CT TRANSITION	
OEMS FUNDS - SHOCK TRANSITION	
OEMS FUNDS - ALS CE	
OEMS FUNDS - BLS	
OEMS FUNDS - EMT	
OEMS FUNDS - CE	21,985
OEMS FUNDS - AUX	35,040
PROGRAM SERVICE FEES	700
PROTOCOL, ETC. SALES	
TEXTBOOK SALES	
CONSOLIDATED TESTING	40,679
DRUG BOX ENTRANCE FEES	10,301
GRANTS & SPECIAL PROJECTS	3,587
PROGRAM TUITION - INTERMEDIATE	
PROGRAM TUITION - ENHANCED	46,802
PROGRAM TUITION - ADJUNCT	4,040
PROGRAM TUITION - CARDIC	44,272
PROGRAM TUITION - OTHER	
PROGRAM TUITION -	6,600
PROGRAM TUITION - NRVTC	48,163
ID CARD SALES	45
COMMUNITY COLLEGE COURSE REVENUE	
TOTAL REVENUES	266,753

EXPENSES (PROGRAM ACCOUNTS)	TOTAL
CONTRACTS FOR SERVICES (INTERMEDIATE)	17,693
CONTRACTS FOR SERVICES (ENHANCED)	51,902
CONTRACTS FOR SERVICES (ADJUNCT)	1,975
CONTRACTS FOR SERVICES (CARDIAC)	
CONTRACTS FOR SERVICES (SPEC. PROJ.)	
CONTRACTS FOR SERVICES (ALS TEST)	10,025
CONTRACTS FOR SERVICES (CTS)	27,669
CONTRACTS FOR SERVICES (CE WEEKENDS)	
CONTRACTS FOR SERVICES (DRUG TESTING)	5,861
CONTRACTS FOR SERVICES (OEMS CE)	7,035
CONTRACTS FOR SERVICES (OEMS AUX)	15,960
PAYROLL TAXES (FICA)	6,751
VEC	584
RENT - NRV TRAINING CENTER	1,370
POSTAGE (NRVTC)	
SUPPLIES (Programs)	9,942
SUPPLIES (CTS)	925
SUPPLIES (ALS TESTING)	
SUPPLIES (EDUCATION)	
SUPPLIES (NRVTC)	
TEXTBOOKS (EMT-I)	
TEXTBOOKS (ALS)	12,588
TEXTBOOKS (BLS)	659
SUPPLIES (TRAINING)	8,784
SUPPLIES (TRAINING UNIFORMS)	4,037
TEXTBOOKS (AMLS)	
TEXTBOOKS (NRV)	
TRAINING SUPPLIES	6,039
EQUIPMENT (ALS TESTING)	
AMLS CERTIFICATES	
BADGE TRAINING CARDS	135
AMLS CERTIFICATES	
EQUIPMENT (EDUCATION)	
EQUIPMENT (NRVTC)	
INSURANCE	1,272
PRINTING / PUBLICATIONS (EDUCATION)	
PRINTING / PUBLICATIONS (NRVTC)	
AMLS CERTIFICATES AND CARDS	
GRANTS & SPECIAL PROJECTS	3,587
DRUG BOX EXCHANGE	7,481
CREDIT CARD DISCOUNT	2,948
TOTAL EXPENDITURES	205,224

WESTERN VIRGINIA EMS COUNCIL, INC.

Balance Sheet

May 31, 2018

ASSETS

Current Assets

FSA CASH	\$	1,595.52	
SUNTRUST CHECKING		182,536.49	
SUNTRUST PAYROLL		34,365.50	
Western 14 Task Force		1,904.17	
PREPAID EXPENSES		1,425.73	
ACCOUNTS RECEIVABLE		75,665.32	
DUE FROM NSPA		35,835.53	
TUITION RECEIVABLE		<u>2,000.00</u>	

Total Current Assets 335,328.26

Total Property and Equipment 0.00

Other Assets

FRANKLIN TEMPLETON-AMERIPRISE		145,929.65	
COMMUNICATIONS EQUIPMENT		180,426.65	
MISCELLANEOUS EQUIPMENT		341,043.53	
OFFICE EQUIPMENT		35,144.59	
BUILDING		175,223.00	
LAND		201,600.00	
BLDG. IMPROVEMENTS		86,142.54	
GENERATOR BUILDING & EQUIPMENT		16,672.25	
ACCUMULATED DEPRECIATION		<u>(416,474.69)</u>	

Total Other Assets 765,707.52

Total Assets \$ 1,101,035.78

WESTERN VIRGINIA EMS COUNCIL, INC.

Balance Sheet

May 31, 2018

LIABILITIES AND CAPITAL

Current Liabilities

ACCOUNTS PAYABLE	\$	145.26	
ACCRUED SALARIES		41,788.99	
GARNISHMENTS		250.00	
W14 CUSTODIAL LIABILITY		1,904.17	
FLEX SPENDING ACCOUNT-MEDICAL		1,165.32	
AFLAC		24.36	
DEFERRED REVENUE		<u>162.44</u>	
Total Current Liabilities			45,440.54

Long-Term Liabilities

Total Long-Term Liabilities			<u>0.00</u>
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Total Liabilities			45,440.54
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Capital

FUND BAL. UNRESTRICTED		707,162.00	
FUND BAL. UNRESTRICTED DES.		55,036.00	
RETAINED EARNINGS		249,652.89	
FUND BALANCE TEMP. RESTR.		20,374.00	
Net Income		<u>23,370.35</u>	

Total Capital			<u>1,055,595.24</u>
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Total Liabilities & Capital			<u>\$ 1,101,035.78</u>
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WVEMS ADOPTED AND PROPOSED BUDGETS				
	Budget 2017 Adopted	Budget 2018 Adopted	Budget 2019 Proposed	Difference 2019 v 2018
REVENUES				
State Government (OEMS Contract)	440,000	451,450	433,450	-4.0%
Supplemental State Education Admin Funds			34000	New
Supplemental State Symposium Admin Funding			18000	
Local Government	133,000	133,000	133,000	0.0%
United Ways	3,000	3,000	3,000	0.0%
Contributions	1,000	1,000	1,000	0.0%
NSPA/VHHA Program Revenue	440,000	440,000	500,000	13.6%
MRC	94,000	81,411	0	Eliminated
Direct Program Income (tuitions, grants, VDH/OEMS)	215,000	235,000	235,000	0.0%
NSPA Offset Revenue (Contract for services)	12,000	12,000	16,000	33.3%
Rent income (NSPA)	18,000	18,000	18,000	0.0%
Other Income (Sale of Assets)			11,200	New
Rollover from FY 13 Surplus (Board Approved)				
Interest/Investment	14,000	10,000	10,000	0.0%
TOTAL REVENUES	1,370,000	1,384,861	1,412,650	2.0%
EXPENSES				
Personnel				
Salaries/Wages (WVEMS)	430,000	445,000	470,000	5.6%
Payroll Taxes (FICA)	32,895	34,043	35,955	5.6%
VEC	1,200	1,200	1,200	0.0%
403(b) Thrift	21,500	22,250	23,500	5.6%
Hospital/Medical Insurance	54,000	46,000	52,000	13.0%
Life/ADD/Disability	10,000	10,000	11,000	10.0%
Dental Insurance	4,000	3,600	4,000	11.1%
Staff Services Total	553,595	562,093	597,655	6.3%
Non-Personnel				
Professional Services/Fees	8,500	12,000	12,000	0.0%
Medical Direction Assistance	1,000	1,000	1,000	0.0%
Maintenance/Repairs/Service Contracts	2,000	2,500	2,500	0.0%
Occupancy (Utils, cleaning, maint, etc.)	22,000	22,000	22,000	0.0%
Postal/Shipping	2,000	2,000	2,500	25.0%
Telecommunications	14,000	14,000	16,000	14.3%
Supplies (Admin)	9,705	7,957	9,345	17.4%
Equipment	9,000	8,000	10,000	25.0%
Insurance	8,000	12,000	12,000	0.0%
Direct Program Expenses	162,000	160,000	160,000	0.0%
NSPA/VHHA Program Expenses	420,000	440,000	500,000	13.6%
MRC Expenses	89,000	77,411	0	Eliminated
Printing/Publications	3,500	2,500	3,000	20.0%
Travel/Lodging	6,000	5,000	5,000	0.0%
Vehicle Fuel/Maintenance	15,000	12,000	14,000	16.7%
Meeting Support	1,200	1,000	1,200	20.0%
Dues/Membership Fees	1,600	1,600	1,600	0.0%
Staff Development	12,500	15,000	15,000	0.0%
CISM Program Costs	2,000	2,000	2,000	0.0%
Radio Systems				
Site Rental	8,100	6,000	6,000	0.0%
Telephone Wirelines	7,500	9,000	9,000	0.0%
Maintenance	4,000	2,000	2,000	0.0%
Utilities	800	800	800	0.0%
Insurance	3,000	3,000	3,000	0.0%
Equipment	4,000	4,000	5,000	25.0%
Reserve for Capital (Bldg Maint, Grant match for Communications & Training Equip)				
TOTAL EXPENSES	1,370,000	1,384,861	1,412,600	2.0%

RESOLUTION

WHEREAS Ryan Hubbard was a faithful and committed member of Christiansburg Rescue, valued employee of Carilion Clinic Patient Transportation, and a dedicated volunteer with the Virginia Tech Rescue Squad; and

WHEREAS Ryan's untimely death ended his devoted contributions to the agencies and organizations he served, and to the Emergency Medical Services community as a whole; and

WHEREAS Christiansburg Rescue desires to establish a scholarship in Ryan's memory and requires a duly authorized fiscal agent to hold, administer and invest the proceeds of that scholarship under the guidance of a committee to be named by Christiansburg Rescue.

BE IT RESOLVED that the Board of Directors of the Western Virginia Emergency Medical Services Council does hereby authorize the establishment of one or more separate and distinct bank accounts to hold funds generated for purposes of the Ryan Hubbard Scholarship, and to administer such funds and accounts at no cost to the fund other than any financial institution fees which may be assessed from time-to-time, as part of its commitment to the development and sustainment of the regional Emergency Medical Services System.

ADOPTED by the Board of Directors this fourteenth day of June, 2018.



Stephen G. Simon
President

Western Virginia Emergency Medical Services Council, Inc.

RESOLUTION

WHEREAS The Western Virginia Emergency Medical Services Council and the EMS community as a whole lost a long-time friend, valued member and leader on February 11, 2018 upon the death of W. Steven Davis, Sr., and

WHEREAS Steve Davis served as a member of the Board of Directors of the Western Virginia Emergency Medical Services Council representing Giles County for some 26 years in two tenures, during which terms he served with distinction as Director, officer, and member of various Committees; and

WHEREAS his true legacy lies in the profound effect he had on the countless men and women he mentored and taught throughout his career; therefore

BE IT RESOLVED that the Board of Directors of the Western Virginia Emergency Medical Services Council, on behalf of all those he touched, recognizes the remarkable achievements of Steve Davis and gratefully acknowledges his many contributions to EMS and public health, and extends its sincerest condolences to Steve's family; and

FURTHER RESOLVED that this document be presented to Bonnie Davis, and that a copy be entered into the permanent record of the Council.

PRESENTED by the President of the Council this thirty-first day of May, 2018.



Stephen G. Simon, President
Western Virginia Emergency Medical Services Council, Inc.

WVEMS / OEMS CONTINUING EDUCATION AUXILIARY COURSE REPORT

Contract #	Agency / Contractor	FIPS	Locality	Type	Contracted CE Hours	CE Hours Used	CE Hours Remaining	Projected Contracted AUX Courses	AUX Courses Taught	Projected Students (20 Students per course)	Actual Students	Total Payment (CE & AUX)	Total CE Payments	Total AUX Payments	Total CE Payment Possible per Contract	Total CE Payments Remaining per Contract	Total AUX Payment Possible per Contract (20 Students per course)	Total AUX Payments Remaining per Contract
FY18-01	Joe Coyle	121	Montgomery County	CE	33	2	31					\$70.00	\$70.00		\$1,155.00	\$1,085.00		
FY18-02	Nathaniel Davis	155	Pulaski County	CE	33	0	33					\$0.00	\$0.00		\$1,155.00	\$1,155.00		
FY18-03	Roanoke County	161	Roanoke County	CE	33	0	33					\$0.00	\$0.00		\$1,155.00	\$1,155.00		
FY18-03	Roanoke County	161	Roanoke County	AUX				9	8	180	109	\$6,540.00		\$6,540.00			\$10,800.00	\$4,260.00
FY18-04	Roanoke City	770	Roanoke City	CE	33	4.5	28.5					\$157.50	\$157.50		\$1,155.00	\$997.50		
FY18-04	Roanoke City	770	Roanoke City	AUX				9	7	180	70	\$4,200.00		\$4,200.00			\$10,800.00	\$6,600.00
FY18-05	Henry County	089	Henry County	AUX				9	0	180	0	\$0.00		\$0.00			\$10,800.00	\$10,800.00
FY18-06	Tunstall Vol. Fire & Rescue	143	Pittsylvania County	CE	33	16	17					\$560.00	\$560.00		\$1,155.00	\$595.00		
FY18-07	Henry County	089	Henry County	CE	66	36.5	29.5					\$1,277.50	\$1,277.50		\$2,310.00	\$1,032.50		
FY18-08	Eric Newman	067	Franklin County	AUX				5	0	100	0	\$0.00		\$0.00			\$6,000.00	\$6,000.00
FY18-09	Jeffrey Reynolds	143	Pittsylvania County	CE	66	62	4					\$2,170.00	\$2,170.00		\$2,310.00	\$140.00		
FY18-10	Jefferson College Health	770	Jefferson College Health	AUX				4	2	80	87	\$5,220.00		\$5,220.00			\$4,800.00	-\$420.00
FY18-11	Romney Smith	071	Giles County	CE	33	33	0					\$1,155.00	\$1,155.00		\$1,155.00	\$0.00		
FY18-12	WVEMS	N/A	WVEMS Various Regional	CE	33	0	33					\$0.00	\$0.00		\$1,155.00	\$1,155.00		
FY18-12	WVEMS	N/A	WVEMS Various Regional	AUX				5	3	100	27	\$1,620.00		\$1,620.00			\$6,000.00	\$4,380.00
FY18-13	Danville Area Training Center	590	City of Danville	CE	33	24	9					\$840.00	\$840.00		\$1,155.00	\$315.00		
FY18-14	Sharon Shinall	121	Montgomery County	CE	33	23	10					\$805.00	\$805.00		\$1,155.00	\$350.00		
FY18-15	Adam LaChappelle	770	Roanoke City	CE	33	0	33					\$0.00	\$0.00		\$1,155.00	\$1,155.00		
FY18 TOTALS					462	201	261	41	20	820	293	\$24,615.00	\$7,035.00	\$17,580.00	\$16,170.00	\$9,135.00	\$49,200.00	\$31,620.00

Updated 05/29/18

Virginia EMS Advisory Board
May 4, 2018
Meeting Summary

Chairman's Report- Gary Critzer spoke to this being his last meeting serving on the Board, as he is rotating off. He thanked everyone for their efforts and for his opportunity to serve as Chairman. Gary challenged everyone to keep the momentum moving forward.

State Commissioner- Acting Chief Deputy Kim Allen was present, as State Commissioners have changed and Dr. Melton, former Chief Deputy is now the Commissioner of Health & Behavioral Services. She stated she looked forward to working with EMS.

Office of EMS Report - Gary R. Brown; Director, Scott Winston, Assistant Director; George Lindbeck, M.D., State EMS Medical Director & OEMS staff

Quarterly report, posted on OEMS Website

Everyone introduced themselves for Kim Allen

Changes in personnel in OEMS, Regs & Compliance Ron Passmore, BLS Training Specialist Billy Fritz, Keith Roberts, Human

Resources Specialist, Winnie Pennington is retiring

REPLICA- State of Nebraska is 13th state to join, currently Tennessee is the only boarder state to us adopted thus far.

EMS Week Coming up

Memorial Service coming up in June

Governor's Appointments- With the rotation of numerous personnel off the Board, Gary Brown explained the process of how existing appointees and new appointees serve.

Legislation- Follow-up in quarterly report

Scott Winston- No Report

Dr. Lindbeck- Fatigue Guidelines published and available EMS.gov is where the resources are.

Tim Perkins- Division of Community Health and Technical Resources (CHATER)- Presentation from Tim- This division will focus on Mobile Integrated Healthcare, disease management, the statewide EMS Plan, Regional Councils, etc. Tim made mention of the EMS Agenda for the Future 2050 and the website www.emsagenda2050.org for the DRAFT. He stated he is participating in the EMS Memorial Bike Ride coming up Tim is riding for Jay Cullin and Karen Wagoner, both EMS providers from Virginia.

Warren Short- EMS Scholarship- Because of challenges, the agreement with the Department of Health Equity has been severed, this will become an in-house process. A lot of agencies are interested in funding for EMS training as well. They will be developing a scholarship program through the EMS portal (for those not affiliated) for those affiliated, a “grant-type” process for agencies to apply for and receive funds to assist these personnel. Last scholarship process as is will begin in May and be complete by June.

Board of Health EMS Representative Report – Gary Critzer- March 15th Regulatory actions on cancer registry. Took a position on Medicaid expansion, supporting this to the Governor.

Committee Reports:

- Executive Committee-
 - Met last Thursday, half-day workshop, talked about forward momentum, update on ACS taskforce,
 - Looked at recommendations from HB1728
 - EMS Plan up for revision 2019

- FARC-
 - Met yesterday, not enough for a quorum
 - Reviewing June 2018 grants
 - Narcan grant and Narcan restock grant are still open
 - JC Bolling from SWEMS and Joe Trigg from WVEMS appointed to FARC

- Rules & Regulations-
 - Continuing to work on the review of current Rules and Regulations for the upcoming update.
 - Areas of new focus include: Fatigue, Lights & Sirens, and Mental Health

- Legislative & Planning-
 - Met with specific action items

- Transportation-
 - Watching ongoing standards development for rebuilds and remount specifications

- Reviewed 37 ambulance grants and forwarded recommendations to FARC
- Communications-
 - Discussed Next Gen 911 plan and how that's moving forward.
 - FirstNet and the expansion, all 50 states have opted into FirstNet
 - All of the STARS frequencies have been rebanded and mostly turned back into FirstNet
 -
- Emergency Management-
 - One work session and meeting yesterday.
 - Working on developing a survey to determine gaps that exists in training, equipment, etc. to handle MCIs, mass gathering events, etc.
 - Lengthy discussion about hospital evacuations.
 - NFPA3000 was adopted and published (Active Shooter Guidance)
- Medical Directions-
 - Action item presented to approve revisions to scope of practice. There was significant discussion over the proposed lack of ability for Intermediates to use the drug Propofol, specifically as it related to inter-facility transports. After much discussion, the action item was voted on an approved as presented.
- Medevac-
 - No Action Items
 - At most recent meeting there was discussion about the published report from the HB1728 workgroup and potential next steps
 - HB778 was discussed at length, in regards to its implications on inter-facility transfers
 - HB777 was discussed as it relates to its implications for the 2019 General Assembly Session
- Trauma-
 - Met March 1st, trauma system oversight gave final report, the report is based on HERSA recommendations, extensive public health approach.
 - Important year for us.
 - Workgroups have met 99 times thus far.
- EMSC-
 - No action items
- Training & Certification-
 - No action items
 - Virginia's Community College System has rewritten the Paramedic program
- Workforce Development-
 - Officer 1 class at Rescue College and then again at Symposium
 - Standards of Excellence- Hampton received their award this week

- R&R Network 5/18 at Ashland, working on Provider survey to understand provider demographics
- EMS Council Directors-
 - No report
- Other-
 - VAVRS announced the hiring of Matt Hinkie as their new Executive Director

New Business

- None

During the meeting, the passing of TEMS Executive Director Jim Chandler was announced. Jim was a staple in the EMS community with decades of service to the Tidewater and Hampton Roads community. Please keep his family in your thoughts and prayers.

Respectfully Submitted,




Jason Ferguson
WVEMS Advisory Board Representative



Attendance Roster

Meeting Title: Western Virginia Emergency Medical Services Council / Board of Directors	Meeting Date: June 14, 2018
Meeting Location: St. Paul's Episcopal Church, Parrish Hall - Salem, VA	

Board Members	Agency Affiliation	Email Address	Signature	In Person	Phone
1. STEPHEN SUMER	Roanoke County	DAFILE	<i>[Signature]</i>	✓	
2. Rob Logan	WVEMS	-	<i>[Signature]</i>	✓	
3. Valerie L. Tweedie	Allegheny Christianburg Pulaski County	vtweedie@christianburg.org on file	<i>[Signature]</i>	✓	
4. Joe Trigo	Berkshant County	on file	<i>[Signature]</i>	✓	
5. Jason Ferguson	Salem Fire-EMS	mrickman@salemva.gov	<i>[Signature]</i>	✓	
6. Matt Rickman	Covington PD	amorgan@covington.va.us	<i>[Signature]</i>	✓	
7. Anthony Morgan	Floyd Co	FWRTE@swa.a.net	<i>[Signature]</i>	✓	
8. CARL WIRT	Martinsville Fire-EMS	kshraider@ci.martinsville.va.us	<i>[Signature]</i>	✓	
9. Christopher W. Shuler	Patrick's County	Sallen@co.patrick.va.us	<i>[Signature]</i>	✓	
10. Steve Allen	City of RADFORD	Rodney.Haywood@RADFORDVA.GOV	<i>[Signature]</i>	✓	
11. Rodney Haywood	ENA - ZGMC	dallas.taylor@hca.healthcare.com	<i>[Signature]</i>	✓	
12. Dallas Taylor	5th PDC	r.f.zab19@gmail.com	<i>[Signature]</i>	✓	
13. Richard T. Love	Franklin Co.	william_ferguson@franklincountyva.gov	<i>[Signature]</i>	✓	
14. Billy Ferguson	WV EMS MA	NewHaned@aol.com	<i>[Signature]</i>	✓	
15. Charles J. Lam	Men x	Dr.EricStanley@gmail.com	<i>[Signature]</i>	✓	
16. Eric Stanley				✓	
17.					

Print Name	Agency Affiliation	Email Address	Signature	In Person	Phone
18.					
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Staff Members	Agency Affiliation	Email Address	Signature	In Person	Phone
1. Sandra McGrath	WVEMS			✓	
2. Chris Christensen	WVEMS			✓	
3. George Merrill	WVEMS			✓	
4.					
5.					
6.					
7.					
Guest Name	Agency Affiliation	Email Address	Signature	In Person	Phone
1.					
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